

# Rental Application

## Mellowbrook Properties

7 Stacy Street  
Harold, KY 41635

Phone: 606-478-8000 Fax: 606-478-4808

FOR OFFICE USE ONLY

DATE \_\_\_\_\_

PROPERTY \_\_\_\_\_

APT. NO. \_\_\_\_\_ RENT \_\_\_\_\_

AGENT \_\_\_\_\_

Please complete all requested information on the front and back of this form. Thank you for your interest in our apartments and cottages.

Date of Application \_\_\_\_\_ Desired Date of Occupancy \_\_\_\_\_

Type and Size of Apartment Wanted (No. of Bedrooms, etc.) \_\_\_\_\_

### PERSONAL INFORMATION

APPLICANT'S FULL NAME \_\_\_\_\_ Date of Birth \_\_\_\_\_

Social Security No. \_\_\_\_\_ Driver's License No. / State \_\_\_\_\_

CO-APPLICANT'S FULL NAME \_\_\_\_\_ Date of Birth \_\_\_\_\_

Social Security No. \_\_\_\_\_ Driver's License No./State \_\_\_\_\_ Relationship \_\_\_\_\_

Full Name of All Other Residents:	Relationship to You	Date of Birth

### RESIDENCE HISTORY

PRESENT ADDRESS \_\_\_\_\_

Present Telephone \_\_\_\_\_ Dates From: \_\_\_\_\_ TO: \_\_\_\_\_

Present Landlord or Mortgage Co. \_\_\_\_\_ Telephone \_\_\_\_\_

Monthly Payment \$ \_\_\_\_\_ Reason for Moving \_\_\_\_\_

PREVIOUS ADDRESS \_\_\_\_\_

Dates From: \_\_\_\_\_ TO: \_\_\_\_\_

Previous Landlord or Mortgage Co. \_\_\_\_\_ Telephone \_\_\_\_\_

Monthly Payments \$ \_\_\_\_\_ Reason for Moving \_\_\_\_\_

### EMPLOYMENT INFORMATION

PRESENT EMPLOYER \_\_\_\_\_ Dates From: \_\_\_\_\_ To: \_\_\_\_\_

Employer's Address \_\_\_\_\_ Telephone \_\_\_\_\_

Position \_\_\_\_\_ Supervisor \_\_\_\_\_ Gross Monthly Salary \$ \_\_\_\_\_

PREVIOUS EMPLOYER \_\_\_\_\_ Dates From: \_\_\_\_\_ To: \_\_\_\_\_

Employer's Address \_\_\_\_\_ Telephone \_\_\_\_\_

Position \_\_\_\_\_ Supervisor \_\_\_\_\_ Gross Monthly Salary \$ \_\_\_\_\_

CO-APPLICANT'S EMPLOYER \_\_\_\_\_ Dates From: \_\_\_\_\_ To: \_\_\_\_\_

Employer's Address \_\_\_\_\_ Telephone \_\_\_\_\_

Position \_\_\_\_\_ Supervisor \_\_\_\_\_ Gross Monthly Salary \$ \_\_\_\_\_

**BANKING AND CREDIT REFERENCES**

BANK NAME & BRANCH \_\_\_\_\_ Telephone \_\_\_\_\_  
 Checking Acct. No. \_\_\_\_\_ Saving Acct. No. \_\_\_\_\_  
 Loan Acct. No. \_\_\_\_\_ Monthly Payment Amount \$ \_\_\_\_\_  
 CREDIT REFERENCE \_\_\_\_\_ Telephone \_\_\_\_\_  
 Address \_\_\_\_\_ Account No. \_\_\_\_\_  
 OTHER REFERENCE \_\_\_\_\_  
 Address \_\_\_\_\_

**OTHER INFORMATION**

TOTAL NUMBER OF VEHICLES (Including Company Vehicles) \_\_\_\_\_  
 Made/Model \_\_\_\_\_ Year \_\_\_\_\_ Color \_\_\_\_\_ Tag No. / State \_\_\_\_\_  
 Made/Model \_\_\_\_\_ Year \_\_\_\_\_ Color \_\_\_\_\_ Tag No. / State \_\_\_\_\_  
 Other Car, Motorcycle, etc. \_\_\_\_\_  
 Total Gross Monthly Household Income \$ \_\_\_\_\_  
 If there are other sources of income you would like us to consider, please list income, source, and person (Banker, Employer, etc.) who we can contact for confirmation. You do NOT have to reveal alimony, child support or spouse's annual income unless you want us to consider it in this application.  
 Amount \$ \_\_\_\_\_ Per \_\_\_\_\_ Source \_\_\_\_\_ Telephone \_\_\_\_\_  
 Amount \$ \_\_\_\_\_ Per \_\_\_\_\_ Source \_\_\_\_\_ Telephone \_\_\_\_\_  
 Comments: \_\_\_\_\_

HAVE YOU OR CO-APPLICANT EVER: Been sued for non-payment of rent?  YES  NO  
 Been evicted or asked to move out?  YES  NO Broken a Rental Agreement or Lease?  YES  NO  
 Been sued for damages to rental property?  YES  NO Declared Bankruptcy  YES  NO

In Case of Personal Emergency, Notify: \_\_\_\_\_ Relationship \_\_\_\_\_  
 Address \_\_\_\_\_ Home Telephone \_\_\_\_\_ Work Phone \_\_\_\_\_

*I hereby make application for an apartment / cottage and certify that this information is correct. I authorize you to obtain my consumer credit report from your credit-reporting agency, which will appear as an inquiry on my file.*

Applicant Signature \_\_\_\_\_  
 CO-Applicant \_\_\_\_\_  
 Date Signed \_\_\_\_\_

**FOR OFFICE USE ONLY – DO NOT WRITE BELOW**

DATE APPLICATION RECEIVED \_\_\_\_\_ RECEIVED BY \_\_\_\_\_

REFERENCE VERIFICATION	REMARKS
<input type="checkbox"/> Present Landlord	
<input type="checkbox"/> Previous Landlord	
<input type="checkbox"/> Employment	
<input type="checkbox"/> Co- Applicant Employ.	
<input type="checkbox"/> Bank	
<input type="checkbox"/> Credit (1)	
<input type="checkbox"/> Credit (2)	
<input type="checkbox"/> Credit (3)	
<input type="checkbox"/> Other	

RECORD OF PAYMENTS RECEIVED		
DATE	DESCRIPTION	AMOUNT

THIS APPLICATION  APPROVED  NOT APPROVED  
 DATE \_\_\_\_\_  
 By \_\_\_\_\_  
 Assigned to Apt. / Cottage No. \_\_\_\_\_ Rent \_\_\_\_\_  
 Apartment Address \_\_\_\_\_  
 Applicant Notified By \_\_\_\_\_  
 Anticipated Move-In Date \_\_\_\_\_